

Woodgate Terrace Homeowners Association Inc

Board of Directors Meeting Minutes

Held via zoom

January 17, 2024

3:00 PM

Meeting was called to order at 3:00 p.m. by Dick Thompson. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

Board members present: Dick Thompson, Lonnie Tyler and Stephanie Chauny

Board Members absent and excused: None

CPMG Staff: Virginia Johnson, Association Manager

Contractors:

Homeowner Forum: 0 homeowners in attendance

Approval of Meeting Minutes:

- **Motion:** To approve the October 18, 2023 meeting minutes as written was made by Dick Thompson, seconded by Lonnie Tyler and passed unanimously.

Association Manager's Report:

Virginia provided update on daily operations.

- **Motion:** to approve the Moeller Graf proposal for both the Sign and Flag Policy and the Water Wise Policy, or a flat fee \$600.00 was made by Dick Thompson, seconded by Lonnie Tyler and passed unanimously
- **Discussion:** to have A1 revisit the asphalt bid and include it in the next packet for consideration.
- **Discussion:** CPMG will host a workshop for board members regarding Insurance pn February 29, 2024 and board members are encouraged to attend.

Financials/Legal:

- **Motion:** To accept the November 2023, Preliminary December 2023 financials as prepared by CPMG, subject to audit, was made by Stephanie Chauny, seconded by Dick Thompson and passed unanimously.
- **Review:** The Attorney Status Report was reviewed

Action Outside of a Meeting:

- none

Board Reports:

Architectural:

Hearings: None

Next Meeting: March 20, 2024

Adjournment: 3:55 p.m.